



Children and Youth International

UK Registered Office
1 Arlington Mews
Brighton
BN2 0AE
United Kingdom

Belgium Registered Office
Rue de l'Industrie 10,
1000 Brussels,
Belgium

UK registration pending

Belgium registration
831.048.686

childrenyouth.eu

Minutes of Board Meeting held on 25th January 2015

1. Attendance

Members

Present: Aashish Khullar, Lloyd Russell-Moyle (chair), Luciano Filho (secretary), Michael Kalmus Eliaz (treasurer), Christopher Dekki, Tam Hoang, Karuna Rana, David Collste, **Apologies:** Waruguru Wanjau **Not Present:** Usman Mushtaq, Saba Loftus,

Ex officio

Not Present: Tahere Siisilafia (Pacific Youth Council), Stephanie Beecroft (European Youth Forum), Sarah Haynes (Restless Development)

2. What is CYI (Vision and Mission)

- a. It would be useful to refer to what is described in the policies and procedures. Essentially, we are the holding organization for the MGCY. Although we are a registered NGO in Belgium with a bank account in both Belgium and the UK, we are there to be the body that does things when the MGCY needs to have a legal entity. So financial and all legal things, as well as some accreditation things. The reason for this is:
 - i. Because the MGCY is different from other MGs, we also include individuals. CYI allows individuals to take part. In the UN's eyes, all individuals needs to take part through an org.
 - ii. For money, you need to have a legal entity. Rather than letting other orgs take money and lead to argument, we just have CYI take it.
 - iii. Finally, we make sure some of the institutional knowledge is passed on.

So it is not about advocacy per se, even though we will all be involved from time to time, but this should be our vision. We have a two year mandate with half elected each year, but this is not a political mandate. We are essentially trustees; we are holding this in trust

- b. What do we want to call ourselves? Legal or holding entity?

It was agreed that legal entity sounds more benign. As the OPs are not the legal entities of the MGCY. CYI is one of the OPs. We have three other OPs that are orgs as per DESA: PYC, Restless, and YFJ. In DRR, the only OP is CYI. In HABITAT, we have been discussing this as well with CYI. It is only in the post-2015 process where we have these multiple OPs. So whereas we are the legal and finance body, the OPs are the ones who lead the facilitation work of the

Children and Youth International is one of the Organising Partners of the **UN Major Group for Children and Youth** and acts as the legal and fundraising body for children and young peoples' participation in United Nations Sustainable Development discussions. It is registered under both UK and Belgium Law.

MGCY. They have no special ability to represent the MGCY. Other MGs have separated their people and orgs for different processes, but with the MGCY, we have brought them all together. We just need to make those mandates more clear and that was part of the reason why we met in December in London. The common link between the MGCY and all of these processes is CYI.

c. How do we distinguish between individuals and the organization CYI? What we have said from an OP perspective, when we speak on behalf of CYI, we only speak about CYI as a collective. The rest of the times, we represent our own orgs/individuals. We only act and speak as a board, never as individuals.

3. Updates from preliminary meetings:

a. Notes:

https://docs.google.com/document/d/1FkPBdX0i0P6k6A0UP_2Mu31Onyv-2lyeKAbGIneE048/edit

b. Lloyd, Mike, and Aashish met in Lewes to have a CYI meeting to discuss the EU grant we getting through DESA.

c. Contract signatures

We went over some legal things and we had signed a contract with DESA. The issue here is that the only way we could get the money as an org, there would need to be an open bid. We wanted to avoid this. So the best way would be to sign contracts with individuals on the board and then we can transfer the money to the org. The two names we originally chose was Saba and Lloyd. Now is Lloyd, Aashish, and Usman, all names have been suited to the UN and they have chosen Lloyd and Aashish to take the contract on behalf of UNMGCY.

d. Deliverables

There is a whole list of deliverables. There was some re-negotiation and they seem happy, but it is not 100% agreed. So what do we need to do to achieve these? Then we needed to work out who would need to do it. Now, this is more about who is going to lead, not necessarily who is going to do it.

Then there are costs, but we are trying to put what would be the maximum cost. This does not mean we have to give that much, it just means that that is highest we can go. This is till a work in progress and it does not mean that it cannot change. Many of these orgs would do this work anyway. So based on the number of hours, this would be the maximum amount we would pay them to do this work. When we go into negotiations with orgs for the work to be done, this would be our max. If they are willing to do it for less, then we have extra money for other projects like youth blasts and travel. But we thought this would be a reasonable amount for an org to deliver.

The deliverables were not presented for consolation to the facilitation call as they were what the UN asked for us to do. Like for example with the SIDS paper, we asked the SIDS people to do it but it was never done. So we may need to go outside and ask someone to do it.

a. Exclusion of ex-officio

People who would receive (benefit from) the money would not be able to be involved in any of the background discussions. Therefore the meeting didn't invite these member but because they are non-voting it remained quorate. As

board members, we are legally obligated to protect the best interests of the org.
All of us can be held legally responsible as individuals.

- e. Luciano: Were these deliverables presented in a facilitation call?
- f. Lloyd: This is what the UN asked for us to do. Like for example with the SIDS paper, we asked the SIDS people to do it but it was never done. So we may need to go outside and ask someone to do it. The short answer to your question is no.
- g. Transparency
There was a question asked as how we can make sure that we are transparent in the process of consulting with the MGCY.
There is nothing that stops us from sharing this with the facilitation call. We can say during the call that if anyone feels that they have any specific expertise with delivering this, please contact the board.

We need a good legal process here as a way to cover ourselves. We should also remove any pre-concerned names and not prejudge applications from anywhere in the world.

Action Point: Mike will write this up and send around for the Facilitation Team call to ask if there is interest in helping contribute to these tasks and then contact the board, as the board will in the next few weeks assign different people to deliver on these tasks. Karuna + Luciano will be able to review the responses and help get the word out.

4. Legal appointments

(This will satisfy the laws of both the UK and Belgium but the UK requires that the treasurer and one other officer have an address in the UK, Belgium requires a vice chair of a different gender to the chair)

- a. Chair: **Lloyd**
- b. Vice Chair (other gender to chair): **Karuna, Saba or Gugu** (We should ask if Gugu and Saba who like to take this position if neither Karuna agreed)
- c. Treasurer (UK based): **Mike**
- d. Secretary: **Luciano**
- e. Other "Posts"
 - i. Funding Working Group Facilitators: **Mike and Luciano**
 - ii. Elections/Selections Working Group Facilitator: **Tam and David**
 - iii. New modalities lead (coordinating with the UN in terms of modalities): **Chris and Lloyd**
 - iv. Named individual acting as OP: **Aashish**

5. Updates of what we have on the table in 2015

- a. DRR Youth Blast Budget is being worked on here:
<https://docs.google.com/spreadsheets/d/1VcbZGyaJtq1HFPrbgVaFT9Nx3z9CWAPqiGaL4QY3I4M/edit#gid=1797927640>
 - i. Tam: No need to go too much into detail. The link there is for the budget. UNISDR asked us to change the name to Children and Youth Forum, even though it was initially the Youth Blast. Core part is March 14 to 18, which is the public event. We have a smaller event from 11 to 13 of March, which would be more like a traditional Youth Blast. We have a series of workshops that we are hosting to provide youth with tools for their local communities and build their capacity.

- ii. Aashish: The voluntary commitments stuff is part of the DRR process. IFMSA and YBD have already submitted org commitments. We are working to get video people there to film everything.
- iii. Lloyd: Just need to make sure things are transparent.
- iv. Tam: Had some fundraising success through Aus gov, NZ gov, and UNESCO. We are trying to raise money for logistics, not just participant flights. We are struggling to find money for that, without this we cannot hold a forum.
- v. Ashish: The NZ gov asked for Pacific names and they will handle them. UNISDR secured private sector funding for about 20 youth. They are admining the whole thing. They have asked if we know orgs based in Japan that can take the money and book the tickets and things like this. Looked into IFMSA.
- vi. Lloyd: This is exactly the kind of thing that needs to be sent through to the board.
- vii. Aashish: UNISDR is not giving the same money to other MGs. They want to avoid complications with other MGs.
- viii. Lloyd: So this money should go through CYI. From our side, it is MGCY facilitating this for the DRR process.
- ix. Tam: As Aashish mentioned, we have over 1000 registrations, and we sent a list to UNISDR to pre-register all of those, but they may be only able to register 100 of those. But those people still need to be pre-registered and we are thinking of getting ECOSOC NGOs to help out here (IFMSA, Green Cross, IMCS - Pax Romana, etc.)

b. Post 2015

- i. Need to make bookings for Youth Blast venues
- ii. Have to see about rooms and the venues for the Youth Blasts. For the Summit Youth Blast, it would be a few day event and we should go to the universities and see what they can do for us.
- iii. **Options for Post-2015 Summit Youth Blast: St. Joseph's College, St. John's University Manhattan Campus, Manhattan College (speak to Kevin Ahern).**
- iv. See about Ford Foundation as well.

Action Point: Lloyd, Chris, and Aashish will scout things out in New York in the next two weeks.

c. SCP

- i. Focal points updates
- ii. Not for new selections but the process will be October.
- iii. Need the election committee to know about this as to prepare for those days.

d. Elections for MGCY OPs and CYI Board

- i. Timeline
- ii. HLPF is in July and so OP elections in June? and election result by HLPF.

iii. **At HLPF AGM of CYI elections for board handover by Post-2015 Summit.**

6. Finance Updates

o Budget

The budget was already given out at the AGM. We have to report what we have spent at the assembly, but we do not need to get them to agree. The point of this body is to have a democratic process where people know who is on the body without creating conflicts.

- Amendments to the budget have been **agreed**.

- Getting other money
 - Fundraiser
 - Maybe we need something for the Youth Blast. It may be necessary.
 - We may want to hire someone and pay them a retainer.
 - In terms of money in the US, we may want to continue our relationship with SustainUS, register in the US, or join an association of British charities in the US. It costs a 1000 pounds and you go through them.
 - We we raise a great deal of money, it may be better to go through a fiscal sponsor so they can handle all of the paperwork for us for the most part.
 - But for now, SustainUS seem the most logical way to go forward.

Action Point: Aashish will contact SustainUS about helping us with the donations.

7. Logistics Updates

- a. Registration in Belgium and UK
- b. Organizing Partner Update:
https://docs.google.com/document/d/1Ed9ecRhw9j_589U567tC_0PnCd8s8y2z6R111uDnSoY/edit
- c. Review of PP:
https://docs.google.com/a/childrenyouth.org/document/d/1HEyW94qfSzySct2X5nJxC90OMo4_SCIjPHOdZImQ8oQ/edit#
- d. Lloyd: Once we have 5000 pounds, we can get a free Google account. This would help us with the UN and registration.

8. Accreditation

- a. UN Habitat Register for ad hoc accreditation (25th Session of the UN-Habitat Governing Council, Nairobi, Kenya, 17- 23 April 2015) (Aashish & Chris)
- b. ~~DPI registration (Lloyd)~~
- c. ECOSOC accreditation (Lloyd)
- d. Special roster registration (Aashish & Chris will ask DESA this coming week)
- e. UNEP accreditation (David)
- f. ~~UNFCCC accreditation~~
- g. Other

9. AOB

- a. Note that Olivier has asked to resign, we thanked him
- b. Next call? 10, 11 or 12th February (doodle) (Suspended)

Minutes agreed by (body): Board



Signed on behalf of CYI as a true record:

L. Russell-Moyle (Chair)

Date: 7th June 2015
